



DUTY STATEMENT

Job Details

Title:	Team Leader, Invasive Species
Classification:	EL2
Division:	Bureau of Rural Sciences
Branch:	Climate Change, Water and Risk Sciences
Section:	Risk Sciences
Location:	ACT
Job is accountable to:	EL2
Employment Status:	Non-ongoing (3 years)
Hours:	Full-time
Security Assessment:	Protected
Gazette Job Category:	Research, Science – Engineering – Technical

Environment

The Bureau of Rural Sciences (BRS) is the scientific bureau of the Department of Agriculture, Fisheries and Forestry. At the interface between science and policy, BRS is an essential part of the Government's capacity for integrated evidence-based policy development. The BRS mission is to deliver effective, timely, policy-relevant scientific advice, assessments and tools for decision-making to promote more sustainable, competitive and profitable Australian agricultural, food, fisheries and forestry industries.

The Job

Individually or as a member of a team, carry out a range of research, project and program management functions including:

1. Undertake scientific research projects and quantitative analysis relating to invasive species management.
2. Provide the Department, other BRS programs and other relevant organisations with authoritative scientific advice on invasive species.
3. Prepare reports, papers and oral presentations to support evidence-based policy.
4. Liaise with stakeholders in other BRS programs, and with Commonwealth, State and non-Government organisations pursuant to the above duties, and represent the Bureau and the Department at meetings and workshops.
5. Manage project resources including staff and finances.
6. Administer the Australian Pest Animal Management Program – a pest animal research grants program.

We are looking for a person with strong technical skills who can write clear and concise reports for technical and non-technical audiences. The person will also need to

demonstrate sound coordination and administration skills associated with project and program management.

Selection Criteria

Applicants should consider each of the following selection criteria as they will be asked at interview to provide examples against the criteria to demonstrate their ability to perform the duties of the position.

Criterion 1: Supports strategic thinking

- gathers and critically investigates scientific information and data
- draws accurate and logical conclusions based on this information and data
- identifies project activities and grant program priorities that will support Australian Government invasive species management objectives

Criterion 2: Achieves results

- contributes own scientific expertise and applies external expertise to achieve effective outcomes
- demonstrated ability to efficiently lead a team to undertake and manage projects delivering scientific advice to clients on time

Criterion 3: Cultivates productive working relationships

- builds and sustains positive relationships with, and is responsive to, the needs of stakeholders and clients
- demonstrated ability to lead small teams in completing projects and/or managing grant programs

Criterion 4: Displays personal drive and integrity

- persists with, and focuses on, achieving objectives despite adversity
- shows initiative in identifying project opportunities and leading a team to complete projects
- provides impartial and forthright advice

Criterion 5: Communicates with influence

- tailors communication styles appropriately
- ability to formulate scientific advice for non-technical audiences
- understands relevant stakeholders' expectations and concerns

Criterion 6: Demonstrates professional or technical proficiency

- demonstrated technical skills associated with assessing invasive species risks, surveillance approaches and potential damage mitigation options
- a broad understanding of the public policy process and public policy implications of scientific advice, particularly for issues related to invasive species impacts on agriculture, fisheries and forestry

Criterion 7:

- Demonstrated understanding of, and commitment to, effective leadership and management of OH&S and rehabilitation issues and an understanding of the concept of workplace diversity and its contribution to effective organisational performance

Qualifications/Special requirements

Applicants should hold a science degree, preferably with qualifications or relevant experience in invasive species research, policy and/or management.

Security Assessment

The successful applicant must hold or obtain and maintain a security clearance to the level of Protected.

Contact

For more information about the position please contact Quentin Hart on 02 6272 3801.

Closing Date

Applications close: Insert