



BOARD MINUTES

Friday 13th February 2015 (Meeting #1)

Teleconference: commencing 11:00 AEDST

[NSW, VIC, ACT, TAS, - 11:00; SA – 10:30; QLD – 10:00; NT – 9.30, WA – 8:00]

Distribution list: Nigel Andrew (President), Liz Tasker (VP - Member Communications), Angela Moles (VP - Student Affairs), Raghu Sathyamurthy (VP - Research), Jodie Lia (Secretary), Jason Cummings (Treasurer), Andrew Hayes (Director – Early Career Researchers), Don Driscoll (Director – Hot Topics), Euan Ritchie (Director – Research Chapters), Anita Wild (Director – Practitioner Engagement), Romina Rader (Director - Membership), Jodi Price (Director - ESA16), Kerry Bridle (Ordinary Director), Nikki Zanardo (Ordinary Director), Matt McDowell (Ordinary Director), Stefan Caddy-Retalic (Ordinary Director), Ben Gooden (Bulletin Editor), Michael Bull (Austral Ecology – Chair, Editorial Board), Gary Luck (EMR – Chair, Editorial Board), Gail Spina (Executive Officer), Lyn McCormick (Finance Officer).

1.0 WELCOME AND APOLOGIES

1.1 Chairperson's Welcome and Introduction

1.2 Present and Apologies

Present: Nigel Andrew (President), Liz Tasker (VP - Member Communications), Angela Moles (VP - Student Affairs), Raghu Sathyamurthy (VP - Research), Jodie Lia (Secretary), Jason Cummings (Treasurer), Andrew Hayes (Director – Early Career Researchers), Anita Wild (Director – Practitioner Engagement), Jodi Price (Director - ESA16), Kerry Bridle (Ordinary Director), Matt McDowell (Ordinary Director), Michael Bull (Austral Ecology – Chair, Editorial Board), Gail Spina (Executive Officer).

Apologies: Don Driscoll (Director – Hot Topics), Euan Ritchie (Director – Research Chapters), Romina Rader (Director - Membership), Nikki Zanardo (Ordinary Director), Ben Gooden (Bulletin Editor), Gary Luck (EMR – Chair, Editorial Board), Lyn McCormick (Finance Officer).

1.3 Minutes of Previous Board Meeting (Planning Day 2014) – for ratification*

MOTION: That the minutes of the previous Board Meeting be accepted as a true and correct record.

Moved: Jodi Price

Seconded: Mike Bull

All in favour: motion carried

1.4 Minutes of Previous Executive Committee Meeting (November 2014) – for reference*

Noted.

2.0 ACTION ITEMS FROM PREVIOUS MEETINGS

2.1 Matters Arising from Previous Board & Executive Meetings

Action Item table attached (February post-meeting status).

3.0 REPORTS

3.1 Treasurers Report – Jason Cummings

Jason indicated the Treasurer's report would be brief as financials were covered at the Strategic Planning Day. Conference accounts are close to being complete with a profit of around \$20,000 expected. Financials have not been received by the Treasurer or Secretary in recent months but will be distributed to the Board once received. Chart of accounts should be ready for presentation at the March Executive Committee meeting.

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Feb_15_3.1.1	Determine financials not yet distributed to the Board.	Jodie	ASAP
Board_Feb_15_3.1.2	Provide Secretary and Treasurer copies of all monthly financials not yet received.	Lyn	ASAP
Board_Feb_15_3.1.3	Present the Chart of Accounts to the Executive Committee.	Lyn	March Exec
Board_Feb_15_3.1.4	Provide EOFY Budget Forecast to Treasurer	Lyn	ASAP

4.0 GENERAL BUSINESS (Discussion and/or Voting)

4.1 Strategic Planning Retreat and Draft Strategic Plan - Nigel Andrew

Copies of the draft Strategic Plan for 2015/16 to 2019/20 were circulated prior to the meeting. Nigel spoke to the aims and asked Directors to provide any feedback on the plan aims and activities as soon as possible so that a budget could be allocated to the plan at the next FGWG.

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Feb_15_4.1.1	Provide comments to Nigel and Gail on the draft strategic plan ASAP.	Board	ASAP
Board_Feb_15_4.1.2	Provide the Strategic Plan to past ESA Presidents for comment.	Nigel	ASAP
Board_Feb_15_4.1.3	Formulate budget against the strategic plan.	FGWG	March
Board_Feb_15_4.1.4	Ratify the Strategic Plan for 2015/16 – 2019/20	Board	April Board

Nigel also presented some proposed working groups and leaders. It was suggested that Working Groups Update becomes a standing agenda item so progress can be tracked. Another suggestion was to structure future AGM reports via the working groups or portfolios rather than via individual Directors.

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Feb_15_4.1.5	Review working groups and membership and provide any suggested changes to Nigel and Gail.	Board	March Exec
Board_Feb_15_4.1.6	Add Working Group Updates as a standing item to all future Board agendas.	Jodie	March Exec

5.0 OTHER BUSINESS (For Noting or Information Only)

5.1 Notes from the Global Ecological Societies Forum 2014 – Nigel Andrew

Circulated to the Board out-of-session with these minutes for noting.

6.0 LATE AGENDA ITEMS

6.1 Succession Planning for the Board – Angela Moles

Following on from discussions at the Strategic Planning Retreat, Angela outlined the need to put the call out to membership seeking interest for new Directors in 2015/16.

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Feb_15_6.1.1	Advertise to membership for new Directors for 2015/16 via e-news and the March Bulletin.	Gail/Ben	March Bulletin deadline

6.2 ESA Grant Application Update – Kerry Bridle

Kerry requested an update to the grants application for December 2014. Gail and Nigel to action.

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Feb_15_6.2.1	Update to applicants on grant funding requests from December.	Gail/Nigel	March Exec

7.0 NEXT MEETING

Next Executive Meeting – 13th March 2015

Next Board Meeting – 10th April 2015

Meeting closed: 11:45AM AEDST