



## BOARD MEETING MINUTES

**Meeting – Thursday 25<sup>th</sup> October 2018 (Meeting #9)  
Commencing 11:00 AEDST**

[NSW, VIC, ACT, TAS, QLD - 11:00; SA, NT – 10:30; WA – 8:00]

**GoToMeeting:** <https://global.gotomeeting.com/join/536606621>

**Meeting ID: 536-606-621**

**Phone No: +61 2 8355 1038**

**GoogleDrive Documents:**

<https://drive.google.com/drive/folders/1MCqGEUNcgmNiZ3HyEBWVRqLjLxnt6xmA?usp=sharing>

Distribution list: Don Driscoll (President), Amy Hahs (VP – Research), Dieter Hochuli (VP – Student Affairs), Bek Christensen (VP – Public Liaison & Policy), Kate Umbers (VP – Membership & Communications), Chloe Sato (Secretary), Jeremy Huntley (Treasurer-elect), Nigel Andrew (Austral Ecology – Chair), Pep Turner (EMR – Chair, Editorial Board), Gerry Turpin (Ordinary Director – Indigenous Engagement), Noel Preece (Ordinary Director), Gail Spina (Executive Officer), Jacky Tierney (Finance & Membership Officer).

### 1.0 WELCOME AND APOLOGIES

#### 1.1 Chairperson's Welcome and Introduction

#### 1.2 Apologies

Present: Don Driscoll (President), Amy Hahs (VP – Research), Dieter Hochuli (VP – Student Affairs), Bek Christensen (VP – Public Liaison & Policy), Chloe Sato (Secretary), Jeremy Huntley (Treasurer), Nigel Andrew (Austral Ecology – Chair), Pep Turner (EMR – Chair, Editorial Board), Gerry Turpin (Ordinary Director – Indigenous Engagement), Noel Preece (Ordinary Director), Gail Spina (Executive Officer), Jacky Tierney (Finance & Membership Officer).

Apologies: Kate Umbers, Chloe Sato.

#### 1.2 Minutes of Previous Board Meeting (September 2018) – for ratification\*

***MOTION: That the minutes of the previous Board meeting be accepted as a true and correct record.***

Moved: Nigel Andrew

Seconded: Dieter Hochuli

All in favour: motion passed.

### 2.0 ACTION ITEMS FROM PREVIOUS MEETINGS

#### 2.1 Matters Arising from Previous Board Meetings\*

Action List attached.

Board	Feb (#1) 2018	5.7.1	Discuss options for Giving Circle process for consideration by Board.
Hold over to Feb 2019.			
Board	Aug (#7) 2018	3.3.1	Discuss conference options to take back to the ISE Board.
To be discussed at Indigenous WG meeting next week.			
Board	Aug (#7) 2018	3.3.2	Pep to liaise with Practitioner WG to refine practitioner letter, for Board approval.
Pep has drafted the letter and sent to Sacha.			
Board	Aug (#7) 2018	3.4.1	Develop and roll out staged membership/feedback process.
Hold over to Feb 2019.			

Board	Aug (#7) 2018	5.6.1	Membership WG to develop list of potential Honorary Fellowship recipients.
Hold over to Feb 2019.			
Board	Sept (#8) 2018	5.1.1	Don to email Gail and Toni about filtering/email issues; are emails getting out to all of the membership?
Don emailed Gail/Toni – aimed to remind members to check junk folders.			
Board	Sept (#8) 2018	5.3.1	Board recommends that the crowd funding application sits behind the ESA login. Don to email Gail to indicate that ESA Board recommends that ESA crowd funding guidelines/applications sit behind ESA login on website.
Ongoing. Need to follow up.			
Board	Aug (#7) 2018	5.4.1	Don to use ESA sponsorship process to seek out-of-session horse conference endorsement from Board.
Done.			

### 3.0 REPORTS

#### 3.1 Treasurer's Report – Jeremy Huntley\*

Financial statements noted.

Income is ahead as expected with conference registrations, with revenue/expenses still forecasting a predicted 16k deficit for year end. 17/18 Financial statements signed and submitted to auditors.

#### 3.2 Correspondence Report – Chloe Sato

Correspondence noted.

#### 3.3 Working Group Report – All\*

Working Group Portfolio Chairs should submit a written dot point report for their Working Groups allowing for discussion of questions and issues only, rather than taking time for verbal updates. Directors with WG oversight to collate and forward dot point reports to Secretary prior to Board meetings.

Oversight	Working Group	Chair	Update as at 25 October 18
<b>President</b>	JOURNALS	Don Driscoll	Austral Ecology/EMR contract signed for 5 years. Executive meeting planned to discuss new categories for publishing articles.
	INDIGENOUS ENGAGEMENT	Gerry Turpin	First meeting in Cairns next week. Have recruited a new WA member.
	ACADEMIC FREEDOM	Don Driscoll	Launching survey. Using networks to engage people to complete. Will be open until approximately 17 November with preliminary results anticipated to be available at conference.
<b>VP Student Affairs</b>	STUDENT ACTIVITIES & AWARDS	Dieter Hochuli	Mike Bull Prize for best student-led paper awarded to Stuart Dawson, Murdoch University  Conference prizes. Formalising the process so VP can confer with Kaigi/conference organisers to get registration list, confirm students, students who are first time presenters, and possible assessors. Want to avoid the confusion over eligibility.

Oversight	Working Group	Chair	Update as at 25 October 18
	EDUCATION	Vacant	Keen to focus on K-12 and tertiary, as well as broader educational opportunities including citizen/community science. Clear links to the Sci Comm chapter (Kirsten Parris and Ayesha Tulloch). Intention to have a meeting during one of the breaks to kick start membership and develop TOR for it (beyond an ecologists in school framing).
	EARLY CAREER ECOLOGISTS	Amy-Marie Gilpin	Working on what workshops are being delivered at ESA18.
<b>VP Research</b>	RESEARCH CHAPTERS	Vacant	<p>An online survey to capture information around Research Chapter activities was sent out to Research Chapter conveners earlier this month. 3 responses back, email reminder to go out.</p> <p>Research Chapters work well having convenors and co-convenors. However, need to balance workloads. Noel to talk further with Amy about chairing interest.</p> <p>Research Awards/prizes – plans to go forward; no further progress.</p>
	RESEARCH AWARDS	Amy Hahs	No progress.
	EQUITY	Vacant	Meeting held last week. A survey will be disseminated during the ESA conference.
<b>VP Member Communications</b>	CONFERENCES	Jodi Price	No report.
	PRACTITIONER ENGAGEMENT	Sacha Jellinek	No report.
	BULLETIN	Dustin Welbourne	No report.
	MEMBERSHIP	Kate Umbers	No report.
<b>VP Public Outreach &amp; Policy</b>	MEDIA	Euan Ritchie	No report.
	POLICY	Bek Christensen	No report.
<b>Treasurer</b>	FINANCIAL GOVERNANCE	Jeremy Huntley	Did not meet.
	FUNDRAISING & SPONSORSHIP	Vacant	Group not active.

### 3.4 Online Media Report – Gail Spina\*

Verbal update. Media going well around pre-conference updates.

### 3.5 Membership Report – Jacky Tierney

Verbal update. Currently sitting at 1126 members. However, gaps in information are producing inconsistent reporting.

### 3.6 Conference Report – Gail Spina\*

Verbal update. With respect to the Equity Policy for the conference, a code of conduct is being developed in conjunction with the Conference WG.

For next year's conference, the incentive to go to Launceston are that it is \$30k cheaper than Hobart, and the venue in Hobart was unavailable the week needed for 2019 conference. Pep is happy to chair the conference LOC for next year's conference.

## 4.0 SUBMISSIONS

No submission tabled.

## 5.0 GENERAL BUSINESS (Discussion and/or Voting)

No general submissions tabled.

## 6.0 OTHER ITEMS (Noting and/or Information)

### 6.1 Outstanding AGM Director Reports – Chloe Sato

There are Director reports that have not been sent in for this year's AGM. Please send through ASAP so the secretary can collate, finalise and upload the ESA 'Year In Review' prior to the conference.

Please talk to Chloe about submitting Director reports for this year's AGM, as they were due October 16.

## 7.0 LATE ITEMS

### 7.1 Planning Day Action Items – Don Driscoll\*

Planning Day agenda process discussed in terms of items identified for discussion during 2018. Discussion of some items (below). Might be better deferred to Strategic Plan workshop in mid-2019.

Board	Mar (#2) 2018		Discussion regarding perceived impact of ESA advocacy on members' employment opportunities.
A survey has been disseminated. Suggested taking a more advocacy role, however there is a need for balance.			
Board	Mar (#2) 2018		Discuss issues relating to broader impact of perceived advocacy activities on Societies with STA
Dieter/Bek to work on draft discussion paper. Circulate draft to Don, cc to Gail, and discuss at Planning Day.			
Board	May (#4) 2018	3.1.1	Board discussion of ESA KPIs.
Regarding the KPI discussion, it was suggested that WGs breakout to collate issues and KPI's then present back to group. The aim is to also identify linkages between groups and work across areas of overlap. KPI's also to feed in to Strategic Plan.			
Board	May (#4) 2018	5.2.1	Research Awards and Student Awards to discuss equity in ESA awards and bring key points about nominations, processes and equity (more broadly) in Awards to Board for PD discussion.
Preliminary groundwork previously undertaken to ensure equity across awards/prizes. Included discussion about boosting the nomination process, the need for more senior awards and the overwhelming uptake of awards by females. Suggested waiting until Equity Survey is completed (see <b>Item 3.3</b> ) before going much further. Amy and Dieter to look at draft survey for comments.			

Board	Jun (#5) 2018	3.3.1	Discuss alternative revenue streams for development over next 5 years.
<p>Ideal if Rebecca from Wiley speaks about this at planning day. Wiley is looking to remain supportive to conference, but focus is more on funding workshops than manning a booth.</p> <p>Need to consider what revenue avenues are open to us. Board to think of and bring to Planning Day ideas to generate approximately \$100k/year income.</p> <p>Jeremy/Jacky to produce a core expenses paper to highlight what might be dropped if revenue reduces in the future.</p> <p>One suggestion is to look into developing a Public Journal.</p>			
Board	Jul (#6) 2018	6.1.1	Discuss ESA pursuing new high-impact scientific journal.
<p>Wiley discussion at Planning Day for possible options. Journal development with leading ecologists best works, and ongoing. Work to keep it going.</p>			
Board	Aug (#7) 2018	5.2.1	Discuss implications of mismatch in 5-year Wiley contract with 3-year ESA editorial term.
<p>Discussion on the best way to handle the 3-year editorial role for EMR/AEJ and changes to best suit the new 5-year contract. Journal working group meeting at conference.</p>			

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Oct_18_7.1.1	Discuss Planning Day agenda and timing and forward to Chloe to distribute.	Don/Gail	Planning Day 2018

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Oct_18_7.1.2	Draft discussion paper on impact of perceived advocacy activities. Circulate draft to Don, cc to Gail. For discussion at Planning Day.	Dieter/Bek	Planning Day 2018

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Oct_18_7.1.3	Think of and bring to Planning Day ideas to generate approximately \$100k/year income.	All Board	Planning Day 2018

AGENDA ITEM #	ACTION ARISING	PERSON	DUE BY
Board_Oct_18_7.1.4	Produce a core expenses paper to highlight what might be dropped if revenue reduces in the future.	Jeremy/Jacky	Planning Day 2018

## 7.2 STA Plant & Ecological Science Cluster Rep

Elections held for representatives. There were 4 candidates (2 endorsed by ESA). The elected member was Rachael Burton from the University of Adelaide. ESA has contacted and invited Rachael to ESA18.

## 8.0 NEXT MEETING

**Planning Day** – 25 November 2018

**AGM** – 27 November 2018

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Meeting close: 12:25pm